

"Official Gazette of RS", no. 69/2005

Pursuant to Article 34 of the Law on the Environmental Impact Assessment ("Official Gazette of RS", no. 135/04),

the Minister of Science and Environmental Protection is hereby adopting the following

R U L E B O O K

on the content, form and method of keeping the public book on the procedures implemented and decisions adopted regarding environmental impact assessments

Article 1

The Rulebook hereof shall further prescribe the content, form and method of keeping public records on the procedures implemented and decisions adopted in the procedure of environmental impact assessment

The records as per Article 1 of the Rulebook hereof shall be kept as a public book.

Article 2

The public book shall consist of a main book with a collection of documents.

An electronic database shall be formed in parallel with keeping the main book. The electronic database with elements contained in the main book shall be accessible to the public online.

Article 3

The main book shall have a size of 30 x 25 cm, with sheets marked by ordinal numbers, certified and stitched through with red tape.

Data on the implemented impact assessment procedure shall be entered into the main book, namely the following:

- 1) Project leader;
- 2) Requests by the project leader;
- 3) Decisions made by the competent body;

- 4) Notification and participation of the public in the procedure;
- 5) Implemented consultations with interested bodies and organizations, and the public;
- 6) Environmental impact assessment study;
- 7) Legal and natural persons entrusted with drafting the environmental impact assessment study;
- 8) Work and report by the technical commission;
- 9) Inspection control and issued sanctions.

The contents of the sheet of the main book shall be printed with the Rulebook hereof and comprise its integral part.

The collection of documents used to enter data into the main book and into the electronic database shall be kept in files formed for each case.

Article 4

Data on the implemented environmental impact assessment procedure and decisions adopted in the procedure of environmental impact assessment shall be entered on a separate page of the main book.

If the space for entries is insufficient, at the bottom of the page a horizontal line shall be drawn designating the page where the data for entry shall be transferred.

The page where data is transferred as per paragraph 2 of the Article hereof shall have the same registry number as the page the data is transferred from.

Article 5

If data is erroneously entered into the main book, the person authorized to keep the main book shall effect corrections without delay.

Corrections of data shall be implemented by having the erroneously entered text struck through to remain legible, and the corrections shall be entered into the free space on the page.

Article 6

The entry of data in the main book shall be at the latest within 30 days as of the decision on the environmental impact assessment study.

Article 7

The Rulebook hereof shall come into force on the eighth day as of the date of publication in the "Official Gazette of the Republic of Serbia".

No. 110-00-6/2005-01
In Belgrade, 21 July 2005

Minister,
Dr **Aleksandar Popović**, duly signed

CONTENTS OF THE MAIN BOOK SHEET

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1. Request by the project leader for a decision on the need for an impact assessment.
 2. Registration number of the request.
 3. File number.
 4. Data on the requesting party/project leader:
 - 1) Name/company name;
 - 2) Address;
 - 3) Registration data;
 - 4) Activity code;
 - 5) Contact person;
 - 6) Telephone, fax, e-mail.
 5. Data on the appendices to the request by the project leader:
 - 1) Questionnaire - Appendix 2 or 4;
 - 2) Opinions and conditions by the competent bodies and organizations;
 - 3) Other documentation.
 6. Decision on the need for an impact assessment:
 - 1) Name of the competent body;
 - 2) Date and number.
 7. Data on public notification:
 - 1) On submitting the decision;
 - 2) On the public presentation/hearing;
 - 3) Data and documents on public participation.
 8. Appeal.
 9. Decision as per the appeal.
 10. Data on submitting the decision as per the appeal.
 11. Request for establishing the scope and contents of the environmental impact assessment study.
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12. Data on appendices to the request for establishing the scope and content of the environmental impact assessment study.

13. Data on the obtained opinions to the request for establishing the scope and content of the environmental impact assessment study.

14. Decision on the scope and content of the environmental impact assessment study.

15. Data on the notification on the decision on the content and scope of the environmental impact assessment study.

16. Decision on the scope and content of the environmental impact assessment study.

17. Data on the notification on the decision on the scope and content of the environmental impact assessment study.

18. Request by the project leader for issuing consent to the environmental impact assessment study.

19. Data on the following:
 - 1) Environmental impact assessment study;
 - 2) Appendices with the request by the project leader for issuing consent to the environmental impact assessment study.

20. Data on legal and natural persons and experts who drafted the environmental impact assessment study.

21. Data on the notification on the reception of the environmental impact assessment study
, on scheduling and holding the public hearing.

22. Data on submitting to the project leader the opinion for the environmental impact assessment study.

23. Data on the reception of the amended environmental impact Assessment study

24. Data on submitting the environmental impact assessment study to the technical commission.

25. Report by the technical commission and data on amendments to the environmental impact assessment study.

26. Decision on issuing/rejecting consent to the environmental impact assessment study.

27. Data on submitting/publishing the decision on issuing/rejecting consent to the environmental impact assessment study.

28. Data on the inspection control:
 - 1) Date and time of control;

- 2) Names of persons present during inspection control;
- 3) Method of implementing inspection control;
- 4) Minutes on the implemented inspection control;
- 5) Measures ordered;
- 6) Sanctions issued.

29. Data on the authorized person and their signature.
